

Diversity and Belonging Coordinator

Gwynedd Mercy Academy High School, an independent Catholic college preparatory school for girls grades 9-12 in Gwynedd Valley, PA seeks a faith-filled leader to serve as Diversity and Belonging (DB) Coordinator. The coordinator embodies Gwynedd's mission, reports to the Principal, and works collaboratively with the President.

Responsibilities

- Design the School's DB annual initiatives in collaboration with the President and Principal.
- Present the School's DB initiatives as they relate to Catholic Social Teaching and Mercy Education Core Values to both internal and external audiences.
- Develop and implement strategies to cultivate, attract, support, and retain faculty and staff who reflect and support a diverse and inclusive school community.
- Collaborate with the Dean of Curriculum, Instruction, and Assessment to develop and oversee the implementation of actionable long- and short-term goals for culturally responsive pedagogy.
- Develop and lead the implementation of community education around DB issues to support building an inclusive community.
- Provide direct support for students, faculty, and staff in matters of belonging.
- Work with the Dean of Student Affairs and Director of School Counseling to address incidents of bias in the school community in alignment with school policy.
- Oversee Gwynedd's Affinity Group program and the Student Diversity Council.
- Maintain relationships with Mercy Education, other schools, and community organizations engaged in DB work.
- Participate in various team meetings and/or committees, including being a staff representative to the Mission and Governance Committee of the Board of Trustees.

Experience

- Familiarity with and ability to express the relationship between DB, Catholic Social Teaching, and the Gospel.
- Demonstrated understanding of the principles and practices of equity analysis and inclusion program development.
- Experience in conflict resolution and ability to manage discomfort and tension that may arise when addressing racial, socio-economic, and other disparities.

- Commitment to diversity and a strong interest in planning cross cultural programming.
- Proven success working collaboratively with students, faculty, staff, parents, and community leaders.
- A history that includes speaking publicly on behalf of an organization both to large audiences and in more intimate settings.
- Experience as a proven problem-solver, critical thinker and change agent, adapting to new situations and challenges with determination and positive approaches.

Education

- Bachelor's degree in appropriate field of study.

Interested candidates should send a resume and cover letter along with contact information for three professional references to **Careers@gmahs.org** by **January 6, 2025**.

Gwynedd Mercy Academy High School does not discriminate on the basis of race, gender, sexual orientation, or national and ethnic origin in the administration of its hiring practices.