



**LOWER SCHOOL DIRECTOR  
WALSINGHAM ACADEMY  
WILLIAMSBURG, VA**

For more than 70 years, Walsingham Academy has served Williamsburg and the surrounding area as the premier pre-K through 12 co-educational, Catholic-based independent school. Founded by the Sisters of Mercy on the principal values of compassion and service, Walsingham offers an unparalleled academic experience to students of all faiths. Immersed in compassionate inclusive community of learners, Walsingham students benefit from a high powered, holistic education. A proven portfolio of transformative teaching practices, implemented by a caring faculty, produces graduates who view the world through an inquisitive, altruistic lens.

Together with the President and Upper School Director, the Lower School Director completes the academic leadership of the Academy's administrative team which also includes the Business Manager, Athletic Director, Director of Admissions, and Director of Advancement. The Lower School Director works with the leadership team, the Sisters of Mercy, and the Board of Trustees of the Academy to foster the spiritual and intellectual growth of the school community. The Director is responsible to ensure mission integration, provide instructional leadership, oversee program implementation and curriculum development, and administer daily operations. The Director will plan and monitor the education, safety, and strategic and operational goals for the Lower School in order to maintain accreditation.

Qualified candidates will have at least 5 years of experience in an educational environment including teaching and administrative leadership with a proven track record in achieving academic success; experience in a Catholic school preferred. The successful candidate will be a faith-filled leader with an understanding of the Mercy charism, modeling Catholic ideals consistent with and supportive of the Catholic Church and the Critical Concerns of the Sisters of Mercy. Must be a dynamic administrator with skills in curriculum implementation, promotion of Catholic faith formation, team building, faculty supervision and development, parental engagement, school safety practices, and effective elementary school management. Understanding of overall operations of a successful school including finance, budget development, admissions, fundraising, and marketing is essential. Bachelor's degree required; Master's degree preferred. Limited regional travel required; must be available to attend events after work hours or on weekends as needed.

For a complete position description, listing of qualifications and additional information, visit our website at [www.lambertassoc.com](http://www.lambertassoc.com).

Qualified candidates may send resume to:

Marie O'Riordan, Partner

Lambert & Associates

[moriordan@lambertassoc.com](mailto:moriordan@lambertassoc.com)

[www.lambertassoc.com](http://www.lambertassoc.com)