

May 15, 2018

Dear Administrators,

As has previously been expressed, the Mercy Education Conference Committee has been hard at work to create a conference that will be meaningful and beneficial for all participants. Likewise, the host school, Merion Mercy Academy, has been actively planning many social and faith opportunities in which attendees can engage. The geographic location of our education conference this year lends itself to providing the opportunity for many schools to bring their entire faculties. We are hoping for a record attendance at this event!

The [attached document](#) contains the information, schedule, and links to the registration forms. Please make sure that you and all of your attendees are registered for both the conference and the hotel (if needed) BEFORE Tuesday, September 18, 2018. That is the hotel group rate cut-off date. Additionally, the fee for the conference will be raised by \$25.00 for all registrations made after September 18th. On the registration form, there is also a section for heads and assistant heads of school to register for the Administrator meeting on October 11th.

We ask that you submit one check for all participants from your school no later than October 1, 2018.

All materials for the education conference will be in a digital format to promote our Critical Concern for the Earth.

We look forward to welcoming your faculty and staff members to the education conference and to seeing all of you at the Administrator's meeting on Thursday, October 11, 2018 at 1:00 pm ET.

Sincerely,

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