

Attachment A

to

Agreement For Participation in Volunteer Missions (“Agreement”)

The **Sisters of Mercy** and \_\_\_\_\_, which is a program participating entity (“PPE”), agree to the following with respect to the planning and operation of the volunteer mission trip to Haiti to occur from \_\_\_\_\_, 2018 to \_\_\_\_\_, 2018.

1. PPE will make all flight arrangements for the students and the adult person traveling as the PPE’s representative (collectively “PPE Travelers” herein and also referred to as “Volunteer Participants” in the Agreement).

2. There shall be one (1) PPE representative for the ten (10) students, or any number less than ten (10), selected to participate in the volunteer mission.

3. All PPE Travelers will execute a waiver in the form attached and provide same to the Sisters of Mercy at least thirty (30) days before the scheduled departure. Any waiver form to be signed by a parent or guardian for a minor who is a PPE Traveler shall be notarized.

4. An authorized officer of PPE shall execute this “Agreement For Participation in Volunteer Missions” to which this is attached, and provide the same to the Sisters of Mercy at least ninety (90) days before scheduled departure.

5. As stated in Paragraph 1 of the Agreement, PPE shall arrange for travel insurance for all PPE Travelers which provides medical evacuation insurance coverage. A

Certificate of Insurance for each PPE Traveler shall be provided to the Sisters of Mercy at least thirty (30) days before the scheduled departure.

6. PPE shall confirm that all PPE Travelers have medical insurance.

7. PPE will provide photocopies of the face page of the Passport for each PPE Traveler at least thirty (30) days before the scheduled departure.

8. PPE will, to the best of its ability, based on health records and other available sources of information, identify any potential health problems which each PPE Traveler may have, and assure itself that each PPE Traveler is fit and able, physically and emotionally, to undertake this volunteer mission to Haiti.

9. a. PPE will prepare all PPE Travelers for this volunteer mission to Haiti by providing accurate information on the following issues:

- i. the instability in Haiti;
- ii. the economic, social, political and health problems faced by the people of Haiti;
- iii. the risks that travelers face when visiting very poor developing countries; and
- iv. appropriate behavior by PPE Travelers while on this volunteer mission.

b. The Sisters of Mercy will provide information or identify available sources of information on these topics to assist PPE in fulfilling this responsibility.

10. PPE may at any time cancel its participation in this volunteer mission to Haiti.

The Sisters of Mercy may at any time cancel this volunteer mission to Haiti regardless of PPE's desire to proceed with the trip.

In the event of cancellation by either party, all unexpended funds shall be returned to PPE. Any monies expended but which are refunded to FOH shall also be returned to PPE.

All decisions with respect to this volunteer mission, particularly while in Haiti, shall be the exclusive prerogative of the Sisters of Mercy as exercised by the Focus on Haiti Coordinator for the volunteer mission. The Focus on Haiti Coordinator will, if necessary in her judgment, consult with the PPE's representative to the degree it is reasonably possible and appropriate before making any decisions which significantly impact the activities, the duration or nature of, or other aspects of this volunteer mission.

11. The Sisters of Mercy will advise the United States Embassy in Port-au-Prince of the nature and duration of this volunteer mission as well as the identity of all PPE Travelers.

12. a. The Sisters of Mercy shall arrange for the following:
- i. flight arrangements for its own representatives who will be traveling with the PPE Travelers on this volunteer mission;
  - ii. all land transportation within Haiti; and

iii. bed and board for all PPE Travelers for each day spent in Haiti.

b. PPE shall pay to the Sisters of Mercy \$1380 for each student who is a PPE Traveler and \$1050 for the PPE's representative to cover the costs associated with the volunteer mission outlined herein. All sums owing must be paid to the Sisters of Mercy at least thirty (30) days before the scheduled departure.

13. Any fundraising by PPE or PPE Travelers for organizations or programs in Haiti made known to them as a result of the volunteer mission trip, shall be coordinated with the Sisters of Mercy and any funds collected for such organizations or programs shall be transferred only through the Sisters of Mercy. The Sisters of Mercy shall honor all donor preferences and give credit for the fundraising efforts or donor identification as requested by PPE.

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